

**JAMIA HAMDARD**  
**Hamdard Nagar, New Delhi-110063**

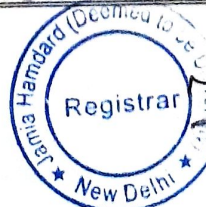
F.No. CDOE/JH/2024/AICTE/  
Dated: 20<sup>th</sup> May, 2024

**OFFICE ORDER**

SUB: STAFF ARRANGEMENT FOR TECHNICAL TEAM - DEVELOPMENT OF E-CONTENT AS SELF LEARNING e-MODULES FOR ONLLINE PROGRAMMES BEING OFFERED BY CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)

The following staff arrangements are made for Technical Team for the development of e-Content as Self Learning e-Modules for Online Programmes being offered by the Centre for Distance and Online Education (CDOE) as per the requirements of UGC DEB Regulations F.No.1-19/2016 (CPP-II/DEB-I) dated 4<sup>th</sup> July 2018 (Annexure-I):-

S.No.	Position	Name and Designation
01.	Technical Chief	Prof. Farahat Bashir Khan Centre for Media and Mass communication Studies (CMMSS), Jamia Hamdard, New Delhi
02.	Technical Manager	Dr. Abdul Qadir Siddique Assistant Professor, Centre for Media and Mass communication Studies (CMMSS), Jamia Hamdard, New Delhi
03.	Technical Associate	Dr. Jawed Azmi System Analyst (Offg), CDOE, Jamia Hamdard, New Delhi
04.	Technical Assistant	Mr. Mubashshir Imam Technical Assistant (Contract) Centre for Media and Mass communication Studies (CMMSS), Jamia Hamdard, New Delhi
<b>TECHNICAL DELIVERY OF ONLINE COURSES TEAM</b>		
01.	Technical Manager (LMS and Data Management)	Mr. Ashish Srivastava Team lease Edtech Limited (Service provider) Onsite <a href="mailto:ashish.srivastava@teamlease.com">ashish.srivastava@teamlease.com</a>
02.	Technical Assistant (LMS and Data Management)	Mr. Ankit Pathak Team lease Edtech Limited (Service provider) Onsite <a href="mailto:ankit.pathak@teamlease.com">ankit.pathak@teamlease.com</a>
03.	Technical Assistant (LMS and Data Management)	Ms. Shristi Rana Team lease Edtech Limited (Service provider) Onsite <a href="mailto:shristirana@teamlease.com">shristirana@teamlease.com</a>



ADMISSION AND EXAMINATION AND RESULTS		
01.	Technical Manager	Mr. Gaurav Ahuja Team lease Edtech Limited (Service provider) Offsite/Onsite <a href="mailto:gaurav.ahuja@teamlease.com">gaurav.ahuja@teamlease.com</a>
02.	Technical Assistant	Mr. Chetan Dixit Team lease Edtech Limited (Service provider) Offsite/Onsite <a href="mailto:chetan.dixit@teamlease.com">chetan.dixit@teamlease.com</a>
03.	Technical Assistant	Mr. Asim Naqvi Team lease Edtech Limited (Service provider) Onsite <a href="mailto:chetan.dixit@teamlease.com">chetan.dixit@teamlease.com</a>



*(Handwritten signature)*  
 20/5/2024  
 (Dr. M.A. Sikandar )  
 REGISTRAR

Copy to:-

1. All concerned (By name)
2. Director, CMMSS, Jamia Hamdard
3. Director, CDOE
4. Website

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**Hamdard Nagar, New Delhi-110063**

F.No. CDOE/JH/2024/AICTE/  
Dated: 20<sup>th</sup> May, 2024

**OFFICE ORDER**

**SUB: STAFF ARRANGEMENT FOR DELIVERING ONLINE COURSES/PROGRAMMES UNDER CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)**

The following staff arrangements are made to meet the Faculty/Staff requirements of CDOE, Jamia Hamdard, New Delhi as per the requirements of UGC DEB Regulations F.No.1-19/2016 (CPP-II/DEB-I) dated 4<sup>th</sup> July 2018 (Annexure-I):-

S.No.	Position	Name and Designation
01.	Director	Prof. Mahmooduzzafar Director, CDOE Jamia Hamdard, New Delhi
02.	Deputy Director (e-learning and Technical)	Prof. M. Mumtaz Alam Deputy Director, CDOE, Jamia Hamdard, New Delhi
03.	Assistant Director (Coordination e- learning)	Dr. Babita Singh CDOE, Jamia Hamdard, New Delhi
04.	Assistant Registrar	Mr. Raja Ram OSD, CDOE, Jamia Hamdard, New Delhi

They shall perform their duties as per the requirements under DEB UGC Regulations, 2018 as amended from time to time.

Copy to:-

1. All concerned (By name)
2. Director, CMMSS, Jamia Hamdard
3. Director, CDOE
4. Website



  
REGISTRAR